



**SOUTH DAKOTA 9-1-1 COORDINATION BOARD**  
**MEETING MINUTES (DRAFT) FOR MAY 8, 2013**  
**HOLIDAY INN EXPRESS, FORT PIERRE, SD**

**Board members present:** Carmon, Falken, Haines, Harding, Jaeger, Price, Rufledt, Sawvell, Serr, and Bryan Krause

**Board members absent:** Barthel, Turbak

**Staff Present:** Shawnie Rechtenbaugh (State 9-1-1 Coordinator), Jenna Howell (DPS Staff Attorney), Jonathan Harms (DPS)

**Others present:** Sara Weston, Wendy Day, Lori Kleckner, R.D. Porter, Scott Strom, Sherri Griffith-Powell, Marshall Sheerer (LR Kimball Staff), Eric Erickson (Century Link), Chet Brokaw (Associated Press), Bob Wilcox (SD Association of County Commissioners), GeoComm Rep, Julie Wegener (Lake Co 911), Judy Oberg (Union county), Scott McMahon (Watertown Police Dept)

**I. Call to Order and Roll Call**

Meeting called to order at 9:00 AM CDT by Rufledt. Roll call was taken and a quorum was present.

**II. Approval of Agenda**

Motion to approve agenda.

Moved by: Serr                      Seconded by: Price

Discussion: None

Motion carried unanimously.

**III. NG911 Project Kick Off**

The staff from LR Kimball consulting firm introduced themselves and shared their areas of expertise. Sara Weston, the team lead, lead members of the board through a discussion about the Scope of Work which was outlined as part of the contract Kimball entered into with the state of SD. The team from Kimball has already reviewed the current draft State 9-1-1 Master Plan. Through the discussion it was determined the product would be best if it was put in a format that matches the NASNA State Model Plan. Kimball staff explained that the current draft plan is about 75% complete as far as content. Kimball will take the draft and put it into the NASNA State Model Plan format before it is finalized approximately 10 weeks from now.

Kimball suggested the GIS data RFP and the GIS Data Maintenance System RFP could likely be combined into one project and most likely it would be one vendor who would complete both of these projects. Once the State Master Plan has been finalized the board will make the final decision about whether to combine these two projects into one RFP process.

The technical experts from Kimball lead the discussion about the NG911 Centralized/hosted 911 system. Rufledt explained the vision for the centralized/hosted system is when all of the PSAPs would be using the

same software and phone system that is IP-based, using one vendor for the whole system and all PSAPs would hook into the centralized system. Presently every PSAP in the state purchases their own equipment and covers the on-going costs to maintain that equipment. On the hosted system those costs at the local level would be substantially reduced.

Kimball asked about any statewide plans to look at a hosted or centralized CAD system? Rufledt advised the NG911 project was the current focus and priority, and talked about some of the challenges such a common CAD system would entail. It is something that should be mentioned in the State 911 Master Plan but it likely would have to be something the responders and PSAP user agencies would have to initiate since CAD is typically a larger part of the local public safety software package.

Kimball also pointed out that In Iowa, the hosted/centralized phone system created some challenges for doing ANI/ALI spills to local CAD systems. Carmon pointed out that the Technical Subcommittee had done an inventory of the CAD systems in use by the PSAPs and that the information should be made available to Kimball. Rufledt asked Rechtenbaugh to try and update the information before it's sent to Kimball.

Weston from LK Kimball has put together a draft timeline that she will update based on today's conversation and provide to the board in the next couple weeks.

Weston will arrange for a standing call with Rufledt and Rechtenbaugh every other week to provide a project update.

#### **IV. Other Business**

Next board meeting is Thursday, June 6, 2013 at Cedar Shore Resort in Oacoma. 10:00am CDT start. The subsequent meeting will be held on Thursday, July 18, 2013 in Pierre. Exact location yet to be determined.

#### **V. Public Comment**

There was no public comment.

#### **VI. Adjourn**

Motion to adjourn.

Moved by: Carmon                      Seconded by: Falken

Discussion: None

Motion carried unanimously.

Meeting adjourned at 11:55 am central time.